

OFISI YA RAIS
TAWALA ZA MIKOA NA SERIKALI ZA MITAA



MUONGOZO WA MWANAFUNZI KATIKA MFUMO WA *SELF*FORM
NAMNA YA KUIINGIA NA KUBADILISHA MACHAGUO
TOLEO LA KWANZA (Ver 1.0)
(CANDIDATE MANUAL)

Umeandaliwa na:-

**Ofisi ya Rais,
Tawala za Mikoa na Serikali za Mitaa,
S.L.P 1923,
DODOMA.**

Machi, 2019

JUKUMU LA MWANAFUNZI KATIKA MFUMO WA SELFORM

Mwanafunzi (Muhitimu wa Kidato cha Nne (Form Four)) – Jukumu lake kuu katika mfumo wa *Selform* ni kubadilisha baadhi ya taarifa binafsi kama *Home Address*, *Mobile Number*, *Email Address* na machaguo ya shule, vyo u na tahsusi zake katika seksheni zingine kutokana na ufaulu katika matokeo yake.

I. NAMNA YA KUINGIA KWENYE MFUMO WA SELFORM

- **Ukiwa kwenye internet**, fungua kivinjari chako (browser mfano, chrome), andika anuani ifuatayo selform.tamisemi.go.tz kupata dirisha la kujaza taarifa zako za kujisajili kama inavyoonekana hapo chini. Bofya *Menu* ya chini kabisa iliyoandikwa ***For Candidates, Click here to Register*** kama mtumiaji ni mara yake ya kwanza.



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SELFORM MIS

Email

Password

LOGIN

For candidates, click here to register

- Kisha, ujaze taarifa zinazohusika za ***Index Number kwa format ya Mfano S0101.0020.2018, Jibu swali utakaloulizwa, Jina la Ukoo na Mwaka wa kuzaliwa*** kama inavyoonekana hapo chini.

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SELFFORM MIS

S0101.0020.2018

Mtatifikolo

REGISTER

- Kisha dirisha litafunguka na kutaka ujaze *Password* utakayoitumia siku zote. Dirisha lifuatalo litafunguka;

Change Password

New password

Confirm new password

SAVE

- Ukishaandika *Password*, mfumo utaonekana katika sura hii kuonesha umefanikiwa kubadili *Password*;



erson MY DETAILS

essment RESULTS

ecurity CHANGE PASSWORD

Your password has been changed.

- Ukishabadili *Password*, utaitumia kuingia kwa mara nyingine kwa kuandika *username* mfano **S0101.0002.2018** na **Password** uliyoibadili.

Ofisi ya Rais
Tawala za Mikoa na Serikali za Mitaa



SELF FORM MIS

2. PART A: TAARIFA BINAFSI ZA MWANAFUNZI

Ukishaingia kwenye mfumo, dirisha lifuatalo litafunguka na sehemu zilizozungushiwa tu ndio utaweza kubadili taarifa binafsi. Ukimaliza kujaza bofya **Save and Next** hapo chini ili kuendelea mbele.

PART A:- PERSONAL PARTICULARS

Full Name		Gender	Age	
School		Center Number	Candidate Number	
Home Address	<input type="text" value="P.O.BOX 0001 DODOMA"/>			
Mobile Number	<input type="text" value="Enter phone number as 0xxx"/>	Health problem or physical disability requiring special attention <i>None</i>		
Email	<input type="text" value="Enter candidate email address"/>			
Home Council	ILALA MC			

[▶ Save & Next](#)

3. PART B1: STUDENT GENERAL CHOICES

Bofya katika sehemu hii ili kuendelea kubadilisha taarifa zako za machaguo.

[A. PARTICULARS](#) [B.1 GENERAL CHOICES](#) [B.2 ALTERNATIVE OPTIONS](#) [C.1 FORM V](#) [C.2 TECHNICAL](#) [C.3 HEALTH](#) [C.4 DIPLOMA](#) [C.5 OTHERS](#)

HAKIKI

PART B: STUDENT'S GENERAL CHOICES

1. Enter your preferences (1,2,3,4) for Form V, Technical Education, Health, and Diploma Education Colleges in each of the boxes below according to your orders of preference:-

Choice:	FORM V	Tech. Ed.	Health Coll.	Diploma Educ.
Preference:	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

[◀ Save & Go Back](#)
[▶ Save & Next](#)

4. PART B2: ALTERNATIVE OPTIONS

Bofya kuingia katika eneo hili ili kuendelea kubadilisha taarifa zako za machaguo ya vyuo vya Kisekta. Ukimaliza bofya **SAVE & NEXT**.

HAKIKI

PART B: STUDENT'S GENERAL CHOICES

2. Put Tick(✓) in case you are not selected to join Form V, Technical Education, Health, or Diploma Education Colleges:-

Choice:	Ministry of Agriculture (MoA)	Ministry of Land, House and Human Settlement Development (MoLHSD)	Ministry of Natural Resources and Tourism (MoNRT)	President's Office, Regional Administration and Local Government (PO-RALG)	Ministry of Livestock and Farming (MoLF)
Select:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

← Save & Go Back
→ Save & Next

5. PART C1: FORM V STUDENT DETAILED CHOICES

Bofya kuingia katika eneo hili ili kuendelea kubadilisha taarifa zako za machaguo ya shule za form V na tahsusi zake: **KUMBUKA– Mwanafunzi ataona *Possible combinations* tu na shule kutokana na ufaulu wa matokeo yake kwa lengo la kubadilisha.** Ukimaliza bofya **SAVE & NEXT** or **Save & Go Back**.

PART C: STUDENT'S DETAILED CHOICES

1. FORM V - Enter up to five choices in the boxes below according to your order of preference. (Search a School and selected the desired Combination).

Preference	Schools	Combinations	
1.	-- type to search for a school/college --	[]	
2.	-- type to search for a school/college --	[]	
3.	-- type to search for a school/college --	[]	
4.	-- type to search for a school/college --	[]	
5.	-- type to search for a school/college --	[]	

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→ Save & Next

6. PART C2: TECHNICAL EDUCATION

Bofya kuingia katika eneo hili ili kuendelea kubadilisha taarifa zako za machaguo ya Vyuo vya *Technical* na Tahsusi zake: **KUMBUKA**– Mwanafunzi lazima awe na ufaulu wa Tahsusi ya PCM katika matokeo yake kwa ajili ya kubadilisha eneo hili. Ukimaliza bofya **SAVE & NEXT** or **Save & Go Back**.

PART C: STUDENT'S DETAILED CHOICES

2. TECHNICAL EDUCATION - Enter up to five choices in the boxes below according to your order of preference. (Search a College and selected the desired Course).

Preference	Colleges	Courses	
1.	<input type="text" value="-- type to search for a school/college --"/>	<input type="text"/>	
2.	<input type="text" value="-- type to search for a school/college --"/>	<input type="text"/>	
3.	<input type="text" value="-- type to search for a school/college --"/>	<input type="text"/>	
4.	<input type="text" value="-- type to search for a school/college --"/>	<input type="text"/>	
5.	<input type="text" value="-- type to search for a school/college --"/>	<input type="text"/>	

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7. PART C3: HEALTH EDUCATION

Bofya kuingia katika eneo hili ili kuendelea kubadilisha taarifa zako za machaguo ya Vyuo vya *Afya* na Tahsusi zake. Ukimaliza bofya **SAVE & NEXT** or **Save & Go Back**.

PART C: STUDENT'S DETAILED CHOICES

3. HEALTH COLLEGES - Enter up to five choices in the boxes below according to your order of preference. (Search a College and selected the desired Course).

Preference	Colleges	Courses	
1.	<input type="text" value="-- type to search for a school/college --"/>	<input type="text"/>	
2.	<input type="text" value="-- type to search for a school/college --"/>	<input type="text"/>	
3.	<input type="text" value="-- type to search for a school/college --"/>	<input type="text"/>	
4.	<input type="text" value="-- type to search for a school/college --"/>	<input type="text"/>	
5.	<input type="text" value="-- type to search for a school/college --"/>	<input type="text"/>	






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8. PART C4: DIPLOMA EDUCATION

Bofya kuingia katika eneo hili ili kuendelea kubadilisha taarifa zako za machaguo ya Vyuo vya Elimu na Tahsusi zake. Ukimaliza bofya **SAVE & NEXT** or **Save & Go Back**.

PART C: STUDENT'S DETAILED CHOICES

4. DIPLOMA EDUCATION - Enter up to five choices in the boxes below according to your order of preference. (Search a College and selected the desired Course).

Preference	Colleges	Courses	
1.	-- type to search for a school/college --		
2.	-- type to search for a school/college --		
3.	-- type to search for a school/college --		
4.	-- type to search for a school/college --		
5.	-- type to search for a school/college --		






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9. PART C5: OTHER COLLEGES

Bofya kuingia katika eneo hili ili kuendelea kubadilisha taarifa zako za machaguo ya Vyuo Vinginevyo na Tahsusi zake. Ukimaliza bofya **SAVE & NEXT** or **Save & Go Back**.

PART C: STUDENT'S DETAILED CHOICES

5. OTHER COLLEGES - Enter up to five choices in the boxes below according to your order of preference. (Search a College and selected the desired Course).

Preference	Colleges	Courses	
1.	-- type to search for a school/college --		
2.	-- type to search for a school/college --		
3.	-- type to search for a school/college --		
4.	-- type to search for a school/college --		
5.	-- type to search for a school/college --		

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MWISHO WA MWONGOZO